(The academic advisor and the student verify completion of advising process by placing signature below. Copy to be retained by student.)

A  BACKGROUND

Student Details:  Family name ________________________________ Given Names _______________________

Student ID ________________________________

Program ______________________ Major/Study Plan ______________________

International ☐  Local ☐

Academic Record
Current semester:  U of C attempted ________ U of C passed ________ Units of Credit in Program___________

Previous semester standing  Good ☐  Probation ☐  Provisional Exclusion ☐  Exclusion ☐

Current standing  Probation ☐  Provisional Exclusion ☐  Exclusion ☐

Please Note: Any changes to level of academic standing needs to be approved and actioned by Program Authority

B  CIRCUMSTANCES AFFECTING ACADEMIC PERFORMANCE

(Brief notes using only the space on this form please!)  Factors contributing to performance last semester - i.e. academic ability, commitment to academic work, employment, health problems self or family, other factors.  Are the factors affecting academic performance permanent or temporary? Outline of plans to return to good progress in next semester?

SUPPORTING DOCUMENTS SIGHTED ☐  Copies not required. Do not keep originals.

ACADEMIC ADVISING RECORD OF INTERVIEW- Postgraduate
Last updated: 07/07/09
C  ACADEMIC ADVISING OUTCOME
(Recommendation arising from Academic Advising Interview including details of course enrolment plan—must specify below or on reverse)

Units of Credit proposed for next enrolment load (give details below or on reverse)

Other advice/recommendations as suggested by Academic Adviser (must specify below)

Impact on Visa conditions considered? Yes / No

D  STUDENT COMMENTS ON THEIR OWN INTENTION FOR ENROLMENT AND ON THE RECOMMENDATIONS AND ADVICE GIVEN BY ACADEMIC ADVISOR (Student to write own comments)

E  STUDENT HAS BEEN INFORMED OF THE APPEAL AND GRIEVANCE PROCESSES


- Counselling Service
- The Learning Centre
- International Student Services
- Student Equity and Disabilities Unit
- Careers and Employment
- Nura Gili / Aboriginal Education Program
- Other - Please specify

F  SIGNATURES

Enrolment Academic Adviser

Student:

Plan outlined above is for: Semester 1 □ and/or 2 □ 200......

Original RECORD OF INTERVIEW to be held by School and copy to be given to student

ACADEMIC ADVISING RECORD OF INTERVIEW- Postgraduate
Last updated: 07/07/09